

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DETERMINATION AND FINDINGS FOR AWARD OF CONTRACT ON
SOLE SOURCE BASIS**

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| Program Agency: | Department of Behavioral Health |
| Proposed Contractor: | Computer Engineering Associates, Inc. |
| Contract Number: | RM-17-SS-005-BY0-MA |
| Caption: | Star Annual Maintenance Support |

AUTHORITY

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

1. MINIMUM NEED:

The Department of Behavioral Health (DBH), Information Technology Department is seeking a Contractor to provide maintenance and support for the STAR Legacy Information Technology System which holds historical Consumer data from the early 2000's.

The STAR System is based on a Data General Aviion platform that has not been manufactured since the early 2000's. Consequentially, Saint Elizabeth Hospital retired its STAR System in July 2008 and it is now used by various departments as a Patient Historical Repository. The STAR application is the permanent and legal clinical documentation of services rendered at SEH (pre-Avatar). STAR is recognized by the Courts as part of the legal medical record. (374a Civil Practice Act). The Medical Records Department and Clinicians such as Nurses, Medical Students and Psychiatrists use STAR to verify historical hospitalization information as part of their routine administrative and Consumer care activities. Since the STAR System is still being used as a Patient Historical Repository, annual maintenance and support is required. There is also a legal requirement that goes along with the "routine administrative and consumer care activities.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is in the amount Not To Exceed (NTE) \$35,000.00
The Period of Performance shall be for One (1) Year.

The Contractor's pricing is fair and reasonable and will provide 24/7 service coverage for DBH's 48 data devices and components which is the IBM tape system and the Data General Aviion 25000. The Contractor has the capacity and resources to provide four (4) hour response time with onsite/remote customer support. The Contractor services for the estimated pricing will also include routine maintenance, system repairs and service calls without additional costs for travel and dispatching. Upon review of historical data pricing for the maintenance of the STAR Legacy System the estimated price is reasonable.

3. FACTS SUPPORTING SOURCE SELECTION

- a) The Department of Behavioral Health is responsible for Consumer historical clinical records and ensuring the data is not compromised.
- b) The Department of Behavioral Health requires an expert level Contractor with in depth knowledge of the Legacy STAR System which is being used by clinicians, administrators, legal officials and the Contractor Computer Engineering Associates as the necessary expertise to support the hardware portion of the STAR System. DBH currently does not have support for the STAR System software because it is so out dated.

- c) The DBH Legacy STAR System is no long in production and Computer Engineering Associates (CES) has adequate human and financial resources which includes the deployment of staff and ability to acquire and stock refurbished parts which is required when a repair is needed.
- d) The current STAR relies on the optimal function of Avion platform it is critically important that a maintenance and repair IT support company with the necessary resources can provide SEH support. CES has provided STAR System support in the past and has a proven track record of being able to manage a system failure. The STAR System crashed previously and another major failure can create significant negative outcomes for the agency.
- e) CES has the capacity to provide adequate maintenance and support to prevent DBH from experiencing an irreversible system failure and potentially leave the agency vulnerable from licensing and accrediting agencies regarding recordkeeping.
- f) A system failure would cripple Forensic services in their reporting to several partner agencies/programs (i.e. Court system; the Risk Assessments of long-term patients, Billing reviews/audits, the ability to perform case studies by psychiatry and psychology training programs, the ability to make corrections in Avatar due to conversion errors and would compromise the entire medical record of our long-term patients and much, much more).

CERTIFICATION OF DETERMINATION AND FINDINGS

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Dr. Tanya Royster, Agency Director
Department of Behavioral Health

Date

5. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Meredith Alexander, Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

Margaret T. Desper, Contracting Officer

Date